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Introduction:

Vericant has been a trusted provider of third party admissions interviews for almost 10 years. <u>The Vericant School Portal</u> is a fully functional, stand-alone tool that allows school users to view all aspects of a Vericant Interview in one convenient place. However, many institutions would prefer to pull some or all of the Vericant Interview data into their own application database. The following is a guide to the components of a Vericant Interview and directions on how to set up an integration between our database and your institution.

<u>Click here</u> to learn more about the Vericant School Portal <u>Click here</u> to learn more about Vericant.

What is the Vericant Interview?

The Vericant Interview is a short video interview conducted by a trained interviewer and sent to the school to be used as part of a student's application materials. The interview allows the admissions team to have a more holistic understanding of the student's communication skills, personality and behavior.

The video interview is 10-12 minutes in length and includes 5 sections:

- 1. An introduction section
- 2. A picture section where a student is asked to discuss one of two photographs they are shown during the interview
- 3. An in-depth discussion section
- 4. A study plan section* to discuss their educational background and/or aspirations, and
- 5. A free speech section where students can talk about any topics they want

* For students applying to high school, this section is replaced with a "Chinese question" section, during which a student is asked a question in Chinese and must answer in Chinese. This section is translated and English subtitles are added, allowing one to see how a student communicates in their native language. For students who do not speak Chinese, this section is done in English.

What other data is delivered to schools with the Vericant Interview?

Besides the interview video, Vericant also provides other data.

- 1. **Proctored writing sample**: The writing sample is delivered as a link to view the scans of the 3 pages provided to the student to complete their writing sample.
 - a. **Note:** The writing sample is not included with *TOEFL ITP Plus* for China results for undergraduate and graduate level applicants.
- 2. Vericant's Spoken English Evaluation (SEE score): To learn more about Vericant's SEE score, <u>click here</u>.
 - **a.** Note: The SEE score is currently only provided for high school institutions.
- 3. **TOEFL ITP score:** There will be a total score (3 digits) and 3 sub-category scores (2 digits), a test date and test location. These will only be delivered with the interview video if the student has taken part in *TOEFL ITP Plus for China Solution*.
- 4. **Heart:** Students are given 3 hearts to send with their interview each year (max 1 per school) and sending them is optional. If you receive a heart you can assume that you are one of this student's top choices among all the schools they might be sending results to.
- 5. **Other student information**: Student identification information such as student name, email, phone number, birthdate, gender, residence city, and common app ID*.

*Note Common App ID is optional for students to share and is only provided for undergraduate applicants.

Suggested data fields to pull into your database:

- video_page: This is a view-only page to access the video and view the writing samples. The page is available to anyone with the link, so users should avoid sharing the link publicly outside of secure app management/database systems. An iframe could be created around the video portion if you wish to play the video directly in your system. A user cannot make changes to the data on this page (tags, notes, star rating). To access these tools they should log in to the <u>Vericant School Portal</u> and view the video there.
- see_score: This field is the <u>Vericant SEE score</u>. It is currently only available for high schools. If filled, it will be a number between 0 and 6 up to 1 decimal place (ex. 4.5). If not filled, it will return null.
- 3. **itp_score:** In partnership with TOEFL, starting in May 2020 Vericant began delivering *TOEFL ITP* score results with Vericant interviews as part of the <u>TOEFL ITP</u> <u>Plus for China solution</u>. Regular Vericant interviews will not have a *TOEFL ITP* score and will return null here. Deliveries with ITP score will have : { and show additional fields below for the scores.
- 4. **heart:** Students only get 3 hearts to send each year (max 1 per school) and sending them is optional. If you receive a heart you can assume that you are one of this student's top choices among all the schools they might be sending results to.

- 5. **writing_sample:** Vericant interviews include a proctored writing sample. This url displays the image files (scans) of the 3 pages. The writing sample is not included with *TOEFL ITP* Plus for China results for undergraduate and graduate level applicants, but it is included with high school level applicants.
- 6. **Unique Identification Information**: Information used to match this student to the correct records in your database. Including name, email, phone number and birthdate.

Step by Step Guide to Setting up Integration (JSON or API)

- 1. **Create an account.** You will need to create at least one "institutional user account" to access the Vericant School Portal and retrieve the apis or JSON file.
 - a. Go to schools.vericant.com/register
 - b. Fill in the form with your email and choose a password.
 - c. Select your school from the drop down list (you can search for it by name) making sure to choose the correct level:
 - i. High school (if your institution is a high school)
 - ii. Undergraduate (if your institution is an undergraduate institution or pathway program)
 - iii. Graduate (if your institution or program is a graduate/postgraduate institution or program)
 - d. Important Notes:
 - i. To confirm only staff from an institution can log in to the Vericant School Portal we require that the email for an account must match the institutional domain name in the Vericant database. If you use an institutional email address and it still fails, please contact us at <u>customer_care@vericant.com</u> and we will validate the domain name for you.
 - ii. If you wish to receive results from multiple student levels, you should create a unique log in for each level (i.e. High school, Undergraduate, Graduate) you need.
 - iii. If you do not see your institution listed, or you do not see the level you wish to see, please <u>use this form</u> to request the school be added, or email us at <u>customer_care@vericant.com</u>.
- 2. Go to <u>https://schools.vericant.com/api/partner-school-deliveries/</u> and log in with your Vericant School Portal account.
- 3. By default this page will return all deliveries from the current application year. There is an optional parameter "delivery-date" that can be added to the url, like this: <u>https://schools.vericant.com/api/partner-school-deliveries/?delivery-date=2020-06-18</u>
 - a. If a date value is added, then it will return all interview deliveries to your school delivered on the specified day (ex. 2020-06-18). If no date is provided it will return all deliveries to your school that have been delivered in the current application year. The format for the date is like this: 2020-06-18.

- 4. Vericant will try to add a few demo deliveries to each school, but if you don't see anything here please email customer_care@vericant.com to ask for demos to be added.
- 5. Suggested data fields to pull into your database:
 - a. **video_page:** This is a view-only page to access the video and view the writing samples. The page is available to anyone with the link, so users should avoid sharing the link publicly outside of secure app management/database systems. An iframe could be created around the video portion if you wish to play the video directly in your system. A user cannot make changes to the data on this page (tags, notes, star rating). To access these tools they should log in to the Vericant school portal and view the video there.
 - b. **see_score:** ***High School Only*** This field is the <u>Vericant SEE score</u>. It is currently only available for high schools. If filled, it will be a number between 0 and 6 up to 1 decimal place (ex. 4.5). If not filled, it will return null.
 - c. **itp_score:** Regular Vericant interviews (no ITP score) will return null here. Deliveries with ITP score will have : { and show additional fields below for the scores.
 - d. **heart:** Students only get 3 hearts to send each year (max 1 per school) and sending them is optional. If you receive a heart you can assume that you are one of this student's top choices among all the schools they might be sending results to.
 - e. **writing_sample:** Vericant interviews include a proctored writing sample. This url displays the image files (scans) of the 3 pages. The writing sample is not included with *TOEFL ITP Plus for China* results for undergraduate and graduate level applicants.
 - **f. Identification Information:** You can use the following data to match Vericant interview records with applicants in your database.
 - i. family_name
 - ii. first_name
 - iii. birth_date
 - iv. email
 - v. phone
 - vi. gender
- 6. For a detailed description of each field, including max character length and expected data format, please download the file <u>Vericant Integration Guide: Data Field</u> <u>Descriptions</u>.
- 7. To access this data as a JSON file, find the blue "Get" button on the top right of the page and hover over the down arrow. Select JSON from the options.

Vericant Integration Guide: Data Field Descriptions

Click <u>here</u> to access the data field guide.

Integration FAQ

1. Will Vericant data (interviews, SEE scores, *TOEFL ITP* scores) ever be updated and resent?

Vericant data and/or *TOEFL ITP* scores will not be updated and resent. Once a student delivers their interview and score to the school they are not able to edit or change it. We let students know this before they deliver their results to schools. In rare cases where an error has occurred with a score or interview, we may need to update the data but in this special case Vericant will proactively contact the school user to inform them of the new data and to ensure the corrected data is in their database.

2. Who can I contact with questions about setting up the integration?

Please email tech-support@vericant.com with your question.